

Undergraduate Academic Affairs Sub-Committee Minutes

Thursday, September 11, 2025 - 9:00 am – 9:45 am

Chaifetz Room 340

Members in Attendance: G. Barker (chair in Lisa Drosey's absence), E. Baker, J. Crews, E. Crowell, S. Lee, D. Manos, C. McGroarty, S. Nickell, F. Niederman, H. Reiter, S. Sell, S. Tyuse, A. Zampaulo

Absent/Excused: L. Dorsey, J. Haugen, V. Murugan, J. Nichols, R. Rosenberg

Guest: Therese James

Call to Order: Gary Barker called the meeting to order at 9:00 am.

I. Approval of Meeting Minutes – May 8, 2025

Motion to approve minutes was put forth by Sabrina Tyuse and seconded by Scott Sell. All in favor -- Minutes were approved by the committee.

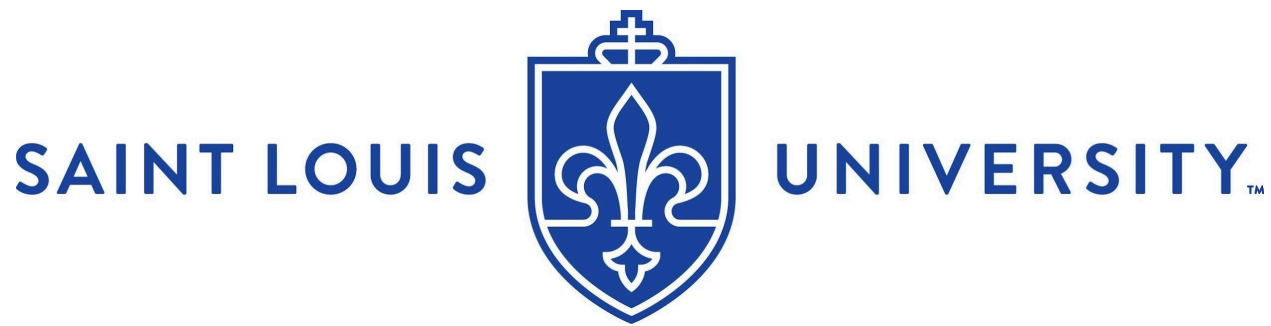
II. Academic Program(s):

- **Majors – None**
- **Minors**
 - Culinary Arts (CIM 722)
 - A motion to approve was put forth by Scott Sell and seconded by Ellen Crowell. Minor was approved by all in attendance with an exception. The requirement of a student to be enrolled in the Nutrition and Dietetics major will be removed from all courses associated with the new Culinary Arts minor.
- **Concentration - None**
- **Micro-credentials – None**
- **Certificates – none**
- **ABM**
 - Biostatistics, B.S. to Health Data Science, M.S. Accelerated Program (CIM 462) – closure
 - Biostatistics, B.S. to Biostatistics and Health Analytics, M.S. Accelerated Program (CIM 464) – closure.

A motion was put forward to approve by Scott Sell and seconded by Sabrina Tyuse. ABM closures were approved by all in attendance.

III. Informational Items - None

Dr. Lisa Dorsey, Undergraduate Associate Provost, and Chair



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IV. Old Business:

- Academic Policies - none
- Academic Programs - none

V. Policy Review:

- Micro-credential*
- Priority Registration*-- Ongoing. Members commented that last semester registration went well.
- Repeat Grade Policy (also for grad)*
- Attendance Policy - Bereavement (also for grad)*-- not sure what needs to be touched. Currently students have 5 days of bereavement. No official documentation is required.
- "I" Grade Policy (also for grad)*
- Dual Listed Policy (also for grad)
- Cross Listed Policy (also for grad)
- Teaching Away Policy – No official process for domestic travel.
- 6 Credit Limit for UG students
- Academic Affairs Appeal Policy (also for grad)
- Grade Appeal Policy (also for grad)
- Course Waitlist Policy (also for grad)
- Undergraduate Overload Policy

VI. Discussion Item: none

VII. Announcements:

- Next UAAC Meeting October 9, 2025