

Bi-Weekly Payroll and HRIS Calendar Fiscal Year 2024

The calendar established below is done well in advance of payroll processing and therefore, subject to change.

Any changes to due dates, pay dates, or processing dates will be communicated via email to all Time Approvers and Business Managers

July 2023						
S	M	T	W	T	F	S
2023BW14						1
2023BW14	2	3	4	5	6	7
2023BW15	9	10	11	12	13	14
2023BW15	16	17	18	19	20	21
2023BW16	23	24	25	26	27	28
2023BW16	30	31				

August 2023						
S	M	T	W	T	F	S
2023BW16			1	2	3	4
2023BW17	6	7	8	9	10	11
2023BW17	13	14	15	16	17	18
2023BW18	20	21	22	23	24	25
2023BW18	27	28	29	30	31	

September 2023						
S	M	T	W	T	F	S
2023BW18					1	2
2023BW19	3	4	5	6	7	8
2023BW19	10	11	12	13	14	15
2023BW20	17	18	19	20	21	22
2023BW20	24	25	26	27	28	29

October 2023						
S	M	T	W	T	F	S
2023BW21	1	2	3	4	5	6
2023BW21	8	9	10	11	12	13
2023BW22	15	16	17	18	19	20
2023BW22	22	23	24	25	26	27
2023BW23	29	30	31			

November 2023						
S	M	T	W	T	F	S
2023BW23			1	2	3	4
2023BW23	5	6	7	8	9	10
2023BW24	12	13	14	15	16	17
2023BW24	19	20	21	22	23	24
2023BW25	26	27	28	29	30	

December 2023						
S	M	T	W	T	F	S
2023BW25					1	2
2023BW25	3	4	5	6	7	8
2023BW26	10	11	12	13	14	15
2023BW26	17	18	19	20	21	22
2024BW1	24	25	26	27	28	29
	31					

January 2024						
S	M	T	W	T	F	S
2024BW1		1	2	3	4	5
2024BW2	7	8	9	10	11	12
2024BW2	14	15	16	17	18	19
2024BW3	21	22	23	24	25	26
2024BW3	28	29	30	31		

February 2024						
S	M	T	W	T	F	S
2024BW3				1	2	3
2024BW4	4	5	6	7	8	9
2024BW4	11	12	13	14	15	16
2024BW5	18	19	20	21	22	23
2024BW5	25	26	27	28	29	

March 2024						
S	M	T	W	T	F	S
2024BW5					1	2
2024BW6	3	4	5	6	7	8
2024BW6	10	11	12	13	14	15
2024BW7	17	18	19	20	21	22
2024BW7	24	25	26	27	28	29
2024BW8	31					

April 2024						
S	M	T	W	T	F	S
2024BW8		1	2	3	4	5
2024BW8	7	8	9	10	11	12
2024BW9	14	15	16	17	18	19
2024BW9	21	22	23	24	25	26
2024BW10	28	29	30			

May 2024						
S	M	T	W	T	F	S
2024BW10			1	2	3	4
2024BW10	5	6	7	8	9	10
2024BW11	12	13	14	15	16	17
2024BW11	19	20	21	22	23	24
2024BW12	26	27	28	29	30	31

June 2024						
S	M	T	W	T	F	S
2024BW12						1
2024BW12	2	3	4	5	6	7
2024BW13	9	10	11	12	13	14
2024BW13	16	17	18	19	20	21
2024BW14	23	24	25	26	27	28
2024BW14	30					

Paydays

University Holiday



Time Sheets Due (Payroll records are locked at 8am the day after this date)

Employee Business Processes Due

One-Time Payments Due